



**Mangaoon Taluka Education Society's**  
**Doshi Vakil Arts College and G.C.U.B. Science and**  
**Commerce College, Goregaon – Raigad-402 103.**  
Affiliated to Mumbai University

Est: 1998

Phone: 02140 250348

Ref. No. /KVM/2016-17.

Date: 16/06/2016.

## Minutes of Meeting

A meeting of Internal Quality Assurance Cell was held on 16<sup>th</sup> June 2016 in the Principal's Cabin to discuss and plan for academic year 2016-17.

Following members were present for the meeting:

Sr. No.	Name of the Members	Designation	Signature
1.	Dr.G.D.Giri	Principal /Chairperson	
2.	Mr. Dilip N. Sheth	Member Governing Body	
3.	Mr. Mangesh Pethe	External Expert	
4.	Mr. T. V. Inamdar	External Expert	
5.	Mr. Ganesh R. Sanap	IQAC-Coordinator	
6.	Mr. Shrikant B. Chandorkar	Teacher Member	
7.	Mr. Rakesh Pawar	Teacher-Member	
8.	Mr. Balvant T. Vibhute	Teacher-Member	
9.	Mr. Ishwar R. Dhole	Teacher-Member	
10.	Dr. Parag V. Pimplapure	Teacher-Member	
11.	Mr. Shoeb R. Sayyed	Teacher-Member	
12.	Mr. Pravin Chavan	Teacher-Member	
13.	Miss. Kanchan G. Mane	Teacher-Member	
14.	Mr. S. S. Shirke	Alumni-Member	
15.	Mr. M. A. Mhashelkar	Alumni-Member	

Mr. G. R. Sanap, Coordinator, welcomed the members of IQAC. Detailed discussion on each of the agenda was held and following resolutions were made.

1. Discuss on the suggestions/ recommendations given by NAAC Peer Team. As per principal's order, IQAC Coordinator has read the Peer Team Report and the suggestions to improve. On behalf of all members of IQAC, It has decided to incorporate all suggestions in the next 4 years.
2. To finalize mentor system:

It has decided that to allot the teachers to each of the classroom of each faculty. As on the student strength of the class, the teachers have been appointed as a mentor for the particular class. The names will be displayed on the notice board.

1. Change IQAC Coordinator as on request of existing coordinator.

Mr. G. R. Sanap, Coordinator has requested to Principal for relieve from IQAC coordinator position. He has expressed that he want to divert his time for completing his Ph.D. research work. Therefore it has decided to relieve Mr. G. R. Sanap from the position of coordinator and appointed to Mr. S. B. Chandorkar as a new coordinator for IQAC. Name of few members and Alumni members also changed on the request of Teacher members and Alumni members.

2. Finalize the timetable and Academic Calendar:

As per university guidelines and term plan, the Academic timetable has finalized and with few changes on request, the class timetable also finalized.

3. To constitute various committees for curricular and extracurricular activities.

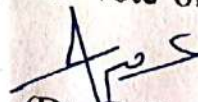
For the extracurricular activities, the committees have been constituted with discussion of all the members of IQAC. The committees like, NSS, Career Guidance, WDC, Social Science Association, Film Club, Nature Club, Science Association, Library Advisory Committee, etc.

As on new changes in IQAC, the committee has been<sup>Re-</sup> constituted for next five year is as follow:

Sr. No.	Name of the Members	Designation
1.	Dr.G.D.Giri	Principal /Chairperson
2.	Mr. Dilip N. Sheth	Member Governing Body
3.	Mr. Mangesh Pethe	External Expert
4.	Mr. Vinayak Mone	External Expert
5.	Mr. Shrikant B. Chandorkar	IQAC-Coordinator
6.	Mr. Ganesh R. Sanap	Librarian-Member
7.	Mr. Rakesh Pawar	Teacher-Member
8.	Mr. Balvant T. Vibhute	Teacher-Member
9.	Mr. Ishwar R. Dhole	Teacher-Member
10.	Dr. Parag V. Pimplapure	Teacher-Member
11.	Mr. Shoeb R. Sayyed	Teacher-Member
12.	Mr. Pravin Chavan	Teacher-Member
13.	Mr. Pravin Nagore	Teacher-Member
14.	Mr. Nilesh Kamlakar Bhoir	Alumni-Member
15.	Mrs. Supriya S. Goregaonkar	Alumni-Member

New co-coordinator, Mr. Shrikant B. Chandorkar proposed vote of thanks to all members.



  
(Dr. G. D. Giri)

**PRINCIPAL**  
M.T.E S'S Doshi Vakil Arts &  
G.C.U.B. Sci. & Com. College  
Goregaon - Raigad (402103)



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Date: 06/03/2017.

## Minutes of Meeting

A meeting of Internal Quality Assurance Cell was held on 6<sup>th</sup> March 2017 in the Principal's Cabin to discuss the Academic tasks.

Following members were present for the meeting:

Sr. No.	Name of the Members	Designation	Signature
1.	Dr.G.D.Giri	Principal /Chairperson	
2.	Mr. Dilip N. Sheth	Member Governing Body	
3.	Mr. Mangesh Pethe	External Expert	
4.	Mr. Vinayak Mone	External Expert	
5.	Mr. Shrikant B. Chandorkar	IQAC-Coordinator	
6.	Mr. Ganesh R. Sanap	Librarian-Member	
7.	Mr. Rakesh Pawar	Teacher-Member	
8.	Mr. Balvant T. Vibhute	Teacher-Member	
9.	Mr. Ishwar R. Dhole	Teacher-Member	
10.	Dr. Parag V. Pimplapure	Teacher-Member	
11.	Mr. Shoeb R. Sayyed	Teacher-Member	
12.	Mr. Pravin Chavan	Teacher-Member	
13.	Mr. Pravin Nagore	Teacher-Member	
14.	Mr. Nilesh Kamlakar Bhoir	Alumni-Member	
15.	Mrs. Supriya S. Goregaonkar	Alumni-Member	

Mr. Shrikant B. Chandorkar, Coordinator, welcomed the members of IQAC. Detailed discussion on each of the agenda was held and following resolutions were made.

1. Review of Syllabus completion:

From the concern teacher members, the status of syllabus completion is reviewed. The Principal Dr. G. D. Giri has suggested that take extra lectures for completion of syllabus before the examinations.

## 2. Reports of various committees:

The review of curricular and extracurricular activities have been taken by the Principal and asked for submit the reports of committees.

## 3. Exam related issues:

The dates of examination have been finalized and decision has been taken regarding the necessary arrangement for printing online question papers.

## 4. Preparation of AQAR

The IQAC coordinator has revealed the necessity to prepare AQAR. The principal has asked to the members to submit criteria wise data to Mr. Shrikant B. Chandorkar to compile AQAR.

Mr. Shrikant B. Chandorkar proposed vote of thanks to all members of IQAC.



  
(Dr. G. D. Giri)

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