

**Mangaoon Taluka Education Society's  
Doshi Vakil Arts College and G.C.U.B. Science and  
Commerce College, Goregaon – Raigad-402 103.  
Affiliated to Mumbai University**

Est: 1998

Phone: 02140 250348

Ref. No. /KVM/2017-18.

Date: 21/06/2017.

## Minutes of Meeting

A meeting of Internal Quality Assurance Cell was held on 21<sup>st</sup> June 2017 in the Principal's Cabin to discuss and plan for academic year 2017-18.

Following members were present for the meeting:

Sr. No.	Name of the Members	Designation	Signature
1.	Dr.G.D.Giri	Principal /Chairperson	
2.	Mr. Dilip N. Sheth	Member Governing Body	
3.	Mr. Mangesh Pethe	External Expert	
4.	Mr. Vinayak Mone	External Expert	
5.	Mr. Shrikant B. Chandorkar	IQAC-Coordinator	
6.	Mr. Ganesh R. Sanap	Librarian-Member	
7.	Mr. Rakesh Pawar	Teacher-Member	
8.	Mr. Balvant T. Vibhute	Teacher-Member	
9.	Mr. Ishwar R. Dhole	Teacher-Member	
10.	Dr. Parag V. Pimplapure	Teacher-Member	
11.	Mr. Shoeb R. Sayyed	Teacher-Member	
12.	Mr. Pravin Chavan	Teacher-Member	
13.	Mr. Pravin Nagore	Teacher-Member	
14.	Mr. Nilesh Kamlakar Bhoir	Alumni-Member	
15.	Mrs. Supriya S. Goregaonkar	Alumni-Member	

Mr. S. B. Chandorkar, Coordinator, welcomed the members of IQAC. Detailed discussion on each of the agenda was held and following resolutions were made.

1. Finalize and submission of AQAR of academic year 2016-17

It has decided that IQAC Coordinator and Teacher member will prepare the AQAR report.

2. Preparation of all activities of academic year 2017-18.

The Principal has taken a review of all committees and reconstituted the committees for curricular and extracurricular activities.

3. Review of last year student's performance in exam.

The review of last year results of the students has taken from the exam committee member and The Principal suggested to the Teacher Members that take extra efforts to teach slow learners.

4. Prepare students for youth festival and Avishkar Research Convention.

The Principal suggested to the Cultural Committee Chairman Mr. P. B. Nagore sir to take efforts to identify interested students to participate in Youth Festival and prepare them to perform in cultural activities of Mumbai University. Teacher Member Mr. Pravin N. Chavan has taken the responsibility to prepare student for participate in Avishkar Research Convention, Mumbai University

5. Participation of faculties in syllabus revision workshop.

The Chairperson asked to the faculty members to attend syllabus revision workshops in the University of Mumbai.

6. To finalize mentor system:

It has decided that to allot the teachers to each of the classroom of each faculty. As on the student strength of the class, the teachers have been appointed as a mentor for the particular class. The names will be displayed on the notice board.

IQAC Co-ordinator, Mr. Shrikant B. Chandorkar proposed vote of thanks to all members.



*(Signature)*

(Dr. G. D. Giri)

**Principal**

M.T.E S'S Doshi Vakil Arts &  
G.C.U.B.Sci.& Com.College  
Goregaon -Raigad (402103)



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Ref. No. IAAC/KVM/2016-17.

Phone: 02140 250348

Date: 20/12/2017.

## Minutes of Meeting

A meeting of Internal Quality Assurance Cell was held on 20<sup>th</sup> December 2017 in the Principal's Cabin to discuss the Academic tasks.

Following members were present for the meeting:

Sr. No.	Name of the Members	Designation	Signature
1.	Dr.G.D.Giri	Principal /Chairperson	
2.	Mr. Dilip N. Sheth	Member Governing Body	
3.	Mr. Mangesh Pethe	External Expert	
4.	Mr. Vinayak Mone	External Expert	
5.	Mr. Shrikant B. Chandorkar	IQAC-Coordinator	
6.	Mr. Ganesh R. Sanap	Librarian-Member	
7.	Mr. Rakesh Pawar	Teacher-Member	
8.	Mr. Balvant T. Vibhute	Teacher-Member	
9.	Mr. Ishwar R. Dhole	Teacher-Member	
10.	Dr. Parag V. Pimplapure	Teacher-Member	
11.	Mr. Shoeb R. Sayyed	Teacher-Member	
12.	Mr. Pravin Chavan	Teacher-Member	
13.	Mr. Pravin Nagore	Teacher-Member	
14.	Mr. Nilesh Kamlakar Bhoir	Alumni-Member	
15.	Mrs. Supriya S. Goregaonkar	Alumni-Member	

Mr. Shrikant B. Chandorkar, Coordinator, welcomed the members of IQAC. Detailed discussion on each of the agenda was held and following resolutions were made.

1. To organize degree certificate and prize distribution ceremony

As per Mumbai University, the Convocation for degree student is necessary in the college. Therefore it has decided to conduct convocation program in the month of January 2018 and also prize distribution ceremony in the same month.

2. Organization of annual sports activities for student

As per the yearly extracurricular activities, it has decided to conduct sports activities for the student in the month of December.

3. Conduct feedback on Teachers and Academic facilities

The last feedback is reviewed and decided to conduct feedback before the 2<sup>nd</sup> terms examination by feedback committee.


4. Organize guest lecture for student on career counseling

The Principal has suggested to Chairperson of Career Guidance Cell to conduct guest lecture for all student on career counseling

5. Visit to tree plantation area to review tree plantation

Every year college conducts tree plantation program under the NSS and NCC units. It has decided to go on Mallikarjun Hill and visit the places where trees have been planted and if there is need to water for trees, it will done by the students of NSS and NCC.

Mr. Shrikant B. Chandorkar proposed vote of thanks to all members of IQAC.

  
(Dr. G. D. Giri)  
Principal