



Mangaon Taluka Education Society's

Doshi Vakil Arts College and G.C.U.B. Science & Commerce College

At-Goregaon, Tal-Mangaon, Dist-Raigad- 402103.

☎:(02140) 250348, ✉: scollegegoregaon@gmail.com, 🌐: www.dvcgoregaon.edu.in

Permanently Affiliated to University of Mumbai & Accredited by NAAC with 'B' Grade

Mr. Ramanlal N. Sheth
President

Mr. Dilip N. Sheth
Chairman

Dr. Parag V. Pimplapure
I/c Principal

Meeting No. IQAC/18-19/01

Date : 3/7/2018


Notice

A meeting of IQAC (Internal Quality Assurance Cell) has been scheduled on 07/07/2018 at 11.00 am in the board room. All IQAC members are requested to attend the same. The agenda at the table for the meeting are as follows.

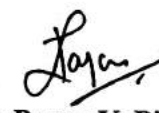
Agenda

1. To read and finalize the minutes of previous meeting.
2. To discuss the revision of IQAC.
3. To finalize the Academic Calendar for current academic year.
4. To review the admission process.
5. To review the analysis of previous examination results and feedback.
6. To discuss and finalize the plan of proposed activities of various associations.
7. To discuss the status of proposals of P.G. courses & submission of proposals of teachers for P.G. recognition.
8. Scrutiny of API forms of teachers and completion of CAS process of eligible Assistant Professor.
9. Upgradation of I.T. infrastructure in IQAC and additional ICT facilities in classroom.
10. To inculcate research culture among teachers and students.
11. To chalk out best practices for current academic year 2018-2019.
12. To prepare and submit AQAR for the academic year 2017-2018.
13. To discuss Tree Plantation Programme for Green environment.
14. To discuss participation in various University Activities.

Any other relevant issues with permission of the chairperson.


Mr. Shrikant B. Chandorkar
IQAC Co-ordinator




I/c Prin. Dr. Parag V. Pimplapure
Chairperson, IQAC



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President

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Chairman

Dr. Parag V. Pimlapure
I/c Principal

Date :07/07/2018

INTERNAL QUALITY ASSURANCE CELL(IQAC) ACADEMIC YEAR: 2018-2019

MINUTES OF FIRST MEETING OF IQAC

The Meeting of the Internal Quality Assurance Cell (IQAC) of the College will be held on 7th July 2018 at 11.30 a.m. in the IQAC Room. All Internal Members of IQAC are requested to be present in the meeting. Agenda of the meeting is as given below:

Agenda:

1. To read and finalize the minutes of previous meeting.
 2. To discuss the revision of IQAC.
 3. To finalize the Academic Calendar for current academic year.
 4. To review the admission process.
 5. To review the analysis of previous examination results and feedback.
 6. To discuss and finalize the plan of proposed activities of various associations.
 7. To discuss the status of proposals of P.G. courses & submission of proposals of teachers for P.G. recognition.
 8. Scrutiny of API forms of teachers and completion of CAS process of eligible Assistant Professors.
 9. Upgradation of I.T. infrastructure in IQAC and additional ICT facilities in classroom.
 10. To inculcate research culture among teachers and students.
 11. To chalk out best practices for current academic year 2018-2019.
 12. To prepare and submit AQAR for the academic year 2017-2018.
 13. To discuss Tree Plantation Programme for Green environment.
 14. To discuss participation in various University level Activities.
- Any other relevant issues with permission of the chairperson.

Contd....

The following members were present for the meeting:

Sr. No.	Name of the Members	Designation /Department	Position in IQAC	Signature
1.	Dr. Parag Vasantao Pimplapure	I/c Principal	Chairperson	
2.	Mr. Dilip Nathuram Sheth	Chairman, Mangaon Taluka Education Society	Management Representative	
3.	Mr. Shantilal Ramchandra Metha	Joint Secretary, Mangaon Taluka Education Society		
4.	Mr. Shrikant Bhikuram Chandorkar	Assistant Professor in Commerce	Coordinator	
5.	Mr. Ganesh Ramdas Sanap	Librarian	Teacher's Representatives	
6.	Mr. Rakesh Laxman Pawar	Head, Department of Botany		
7.	Mr. Baliram Tukaram Vibhute	Head, Department of Chemistry		
8.	Mr. Pravin Nanasaheb Chavan	Assistant Professor in Chemistry		
9.	Dr. Jagdish Bhaguram Thakur	Assistant Professor in Chemistry		
10.	Mr. Pravinkumar Basavaraj Nagore	Assistant Professor in Chemistry		
11.	Mr. Jayesh Purushottam Sheth	Head Clerk	Administrative/ Technical Staff	
12.	Mr. Vinay Krushnadas Shah	Headmaster, P.K. Shet High School, Govele	Academician	
13.	Mr. Mangesh Ramchandra Pethe	Retired, Forest Officer	Community Representative	
14.	Mr. Vinayak Hari Mone	Petroleum Industry	Industrialist	
15.	Mrs. Sunita Ashok Ambetkar	Parent	Parent Representative	
16.	Mr. Akram Rafique Shaikh	Student	Student Representative	
17.	Ms. Sneha Suresh Pawar	Student	Student Alumni Representative	
18.	Mrs. Supriya Satyavan Goregaonkar	Teacher, N. M. Joshi Mahavidhyalaya	Alumni Representative	
19.	Mr. Viraj Y. Metha	Ex. student	Alumni	
20.	Mr. Nilesh Kamlakar Bhoir	Teacher, Lead School	Alumni	


Mr. Shrikant B. Chandorkar, Coordinator IQAC has started the meeting. He welcomed Hon. Principal and all the members present for the meeting.


It was resolved that:

1. The Minutes of Previous IQAC meeting read and finalized.
2. The existing IQAC was revised.
3. It is decided to prepared and finalized Academic Calendar for the Academic Year 2018-19.
4. The admission process of FY/SY/TY-BA/B.Com./B.Sc. for academic year 2018-2019 was reviewed.
5. The result of previous examination of FY/SY/TY- BA/B.Com./B.Sc. was reviewed and the feedback from stakeholders was analyzed.
6. All the Co-curricular and extension activities was planned.
7. The status of M.Sc. proposal and P.G. recognition of teacher was reviewed.
8. The scrutiny of API forms and CAS process of the teachers was completed.
9. The requirement of I.T. infrastructure was fulfilled.
10. The IQAC motivated the students and teachers to participate in various research activities.
11. The Best Practices for Academic Year 2018-2019 was finalized.
12. The IQAC prepared and submitted the AQAR for the A.Y. 2017-2018 as per the NAAC timeline.
13. The IQAC in coordination with extension departments like NSS, NCC, DLLE and Nature Club planned to undertake Tree Plantation Programme in the month of July 2018.
14. The Cultural, DLLE, Sports and Research committee motivated the students to participate in University Level Competition like, Youth Festival, Udan Festival, Inter collegiate sports and Avishkar Research Convention.

No any other discussion.

The meeting ended with vote of thanks by Mr. Shrikant B. Chandorkar.


Mr. Shrikant B. Chandorkar
Co-Ordinator
Internal Quality Assurance Cell


I/c Prin. Dr. Parag V. Pimplapure
Chairperson
Internal Quality Assurance Cell





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Chairman

Dr. Parag V. Pimplapure
I/c Principal


INTERNAL QUALITY ASSURANCE CELL (IQAC) ACTION TAKEN REPORT YEAR: 2018-19

(With regard to the meeting of IQAC held on 07 July 2018)

Sr. No.	Particular	Action Taken
1.	To read and finalize the minutes of previous meeting	The Minutes of Previous IQAC meeting has been finalized.
2.	To discuss the revision of IQAC	The existing IQAC has been revised. Being the I/c. Principal, Dr. Parag V. Pimplapure was the Chairperson IQAC, Mr. Shantilal R. Metha - Management representative, Dr. J.B.Thakur, Teacher representative, Mr. Jayesh P. Shet-Administrative representative, Mr. Vinay K. Shah-Academician, Mrs. Sunita A. Ambetkar, Parent representative, Mr. Akram Rafique Shaikh & Mr. Sneha S. Pawar-Students representative and Mr. Viraj Y. Metha-Alumni representative were incorporated as a member in IQAC.
3.	To finalize the Academic Calendar for current academic year.	The IQAC finalized the Academic Calendar for the Academic Year 2018-19 and communicated to departments.
4.	To review the admission process.	The formed admission committee completed the admission process as per as per schedule and guidelines of Mumbai University.
5.	To review the analysis of previous examination results and feedback	The result of previous examination has been reviewed (FY/SY/TY – B.A./B.Com./B.Sc). It is observed that, the last year's result increased significantly.
6.	To discuss and finalize the plan of proposed activities of various associations	The activities in respect of Co-curricular and extracurricular were decided and these activities have been assigned to Chairperson to respective committees.

7.	To discuss the status of proposals of P.G. courses & submission of proposals of teachers for P.G. recognition	The causes of rejection of M.Sc. Course Proposal were analyzed and decided to apply for the same in the future. It was decided to send proposal for PG teacher recognition for PG courses.
8.	Scrutiny of API forms of teachers and completion of CAS process of eligible Assistant Professor	The scrutiny of API forms and CAS process of the teachers have been done by IQAC.
9.	Upgradation of I.T. infrastructure in IQAC and additional ICT facilities in classroom	It was decided to purchase Computer and printer for the IQAC in the next academic year. It was also decided to purchase LCD projectors for classrooms.
10.	To inculcate research culture among teachers and students	The IQAC has motivated Teachers and students by providing seed money to participate in various research activities.
11.	To plan best practices for current academic year 2018-2019	IQAC has planned to conduct two best practices during the academic year 2018-19. The best practices are Book Bank Scheme and Mallikarjun Green Hill Project
12.	To prepare and submit AQAR for the academic year 2017-2018	It has decided to prepare and submit online AQAR for the academic year 2017-18. For the purpose, the criteria wise work of AQAR have been distributed to the Teachers.
13.	To discuss Tree Plantation Programme for Green environment.	IQAC has planned a tree plantation programme. For the purpose, the activities have been decided with the NCC, NSS, D. L. L. E. and asked them to execute the activities.
14.	To discuss participation in various University Activities.	The activities of university level were discussed and the tasks related to activities have been assigned to the Chairperson of research committee cultural committee and sport committee.


Mr. Shrikant B. Chandorkar
IQAC Coordinator


I/c Prin. Dr. Parag V. Pimplapure
Chairperson, IQAC





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President

Mr. Dilip N. Sheth
Chairman

Parag V. Pimlapure
I/c Principal

Meeting No. IQAC/18-19/02

Date : 3/10/2018

Notice

The meeting of IQAC (Internal Quality Assurance Cell) has been scheduled on 04/10/2018 at 11.00 am in the board room. All IQAC members are requested to attend the same. The agenda at the table for the meeting are as follows.


Agenda

1. To review & finalize the minutes of previous meeting of IQAC.
2. To Celebrate Sports and Cultural Festival (Amogh-2018).
3. To arrange study tours.
4. To discuss the solar energy project.
5. To review submission of AQAR.
6. To encourage faculty members to design new certificate courses.
7. To discussion the collaboration and linkages of MoUs.
8. To review the bridge courses and remedial courses.
9. To update college website.

Any other relevant issue(s) with permission of the Chairman


Mr. Shrikant B. Chandorkar
IQAC Coordinator




I/c Prin. Dr. Parag V. Pimlapure
IQAC Chairperson



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Chairman

Parag V. Pimlapure
I/c Principal

INTERNAL QUALITY ASSURANCE CELL (IQAC) ACADEMIC YEAR: 2018-19

MINUTES OF SECOND MEETING OF IQAC

The meeting of IQAC was held on 04/10/2018 at 11.30 a.m. in the IQAC Room.

Agenda

1. To review & finalize the minutes of previous meeting of IQAC.
2. To Celebrate Sports and Cultural Festival (Amogh-2018).
3. To arrange study tours.
4. To discuss the solar energy project.
5. To review submission of AQAR.
6. To encourage faculty members to design new certificate courses.
7. To discussion the collaboration and linkages of MoUs.
8. To review the bridge courses and remedial courses.
9. To update college website.

Any other relevant issue(s) with permission of the Chairman

Cont.....

The following members were present:

Sr. No.	Name of the Members	Designation /Department	Position in IQAC	Signature
1.	Dr. Parag Vasantao Pimplapure	I/c Principal	Chairperson	
2.	Mr. Dilip Nathuram Sheth	Chairman, Mangaon Taluka Education Society	Management Representative	
3.	Mr. Shantilal Ramchandra Metha	Joint Secretary, Mangaon Taluka Education Society		
4.	Mr. Shrikant Bhikuram Chandorkar	Assistant Professor in Commerce	Coordinator	
5.	Mr. Ganesh Ramdas Sanap	Librarian	Teacher Representatives	
6.	Mr. Rakesh Laxman Pawar	Head, Department of Botany		
7.	Mr. Baliram Tukaram Vibhute	Head, Department of Chemistry		
8.	Mr. Pravin Nanasaheb Chavan	Assistant Professor in Chemistry		
9.	Dr. Jagdish Bhaguram Thakur	Assistant Professor in Chemistry		
10.	Mr. Pravinkumar Basavaraj Nagore	Assistant Professor in Chemistry		
11.	Mr. Jayesh Purushottam Sheth	Head Clerk	Administrative/ Technical Staff	
12.	Mr. Vinay Krushnadas Shah	Headmaster, P.K. Shet High School, Govele	Academician	
13.	Mr. Mangesh Ramchandra Pethe	Retired, Forest Officer	Community Representative	
14.	Mr. Vinayak Hari Mone	Petroleum Industry	Industrialist	
15.	Mrs. Sunita Ashok Ambetkar	Parent	Parent Representative	
16.	Mr. Akram Rafique Shaikh	Student	Student Representative	
17.	Ms. Sneha Suresh Pawar	Student	Student Representative	
18.	Mrs. Supriya Satyavan Goregaonkar	Teacher, N. M. Joshi Mahavidhyalaya	Alumni Representative	
19.	Mr. Viraj Y. Metha	Ex. student	Alumni	
20.	Mr. Nilesh Kamlakar Bhoir	Teacher, Lead School	Alumni	

Mr. Shrikant B. Chandorkar, Co-Ordinator IQAC had started the meeting. He welcomed Hon.Principal and all the members present for the meeting.

It is resolve that:-

1. The minutes of previous meeting has been reviewed and approved.
2. Annual Sports Competitions and Annual Cultural Programme (Amogh-2018) could be organized in the month of December 2018.
3. Departments arranged the study tours for the students.
4. Minimize the annual expenditure on electricity IQAC and College Infrastructure committee need to plan the installation of solar panels in the college campus.
5. The IQAC collected the information regarding submission of AQAR of the year 2018-19
6. The IQAC has encouraged the faculty members to design new certificate courses for the overall development of students.
7. Faculty members of various departments ~~eloud~~ ^{could} built new MoUs with different Industries and Research Institute.
8. The IQAC reviewed the bridge courses and remedial courses.
9. The website of the college needs to be updated regularly updated.

The meeting ended with vote of thanks by Mr. Shrikant B. Chandorkar.



Mr. Shrikant B. Chandorkar
Co-Ordinator
Internal Quality Assurance Cell



I/c Prin. Dr. Parag V. Pimlapure
Chairperson
Internal Quality Assurance Cell





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Chairman

Parag V. Pimplapure
I/c Principal

INTERNAL QUALITY ASSURANCE CELL (IQAC) ACTION TAKEN REPORTS YEAR : 2018-19

(With regard to the meeting of IQAC held on 04th October 2018)

Sr. No.	Particular	Action Taken
1.	To review & finalized the minutes of meeting of IQAC.	The minutes of previous meeting has been given by IQAC coordinator. Further it was reviewed and approved in the meeting.
2.	Celebration of Sports and Cultural Festival (Amogh-2029).	Sports Festival (Amogh-2019) celebrated on 17 th December and 18 th December 2019 and Cultural Festival (Amogh-2019) celebrated on 17 th December to 24 th December 2019.
3.	To plan for field visits co-related to syllabus.	Botanical study tour was organized by Botany department and Nature club to Pratapgad fort on 5 th March 2019.
4.	To discuss the solar energy project.	To minimize the annual expenditure on electricity IQAC and College Infrastructure committee had planned to install solar panels in the college campus in the summer vacation.
5.	To review the submission of AQAR.	IQAC reviewed AQAR documentation and planned to submit it as per NAAC timeline.
6.	To encourage faculty members for designing new certificate courses for students.	The following certificate courses were started for the academic year 2018-19 i) Conversation in English ii) Gandhian Philosophy iii) Instrumental Analytical Techniques iv) Environmental Biochemistry.
7.	To encourage faculty members for new MoUs with industry / research institute, etc.	The institute had already signed MoUs with the institutions and industries which are still valid. The respective activities will be conducted during current academic year
8.	To review the bridge courses and remedial courses.	IQAC reviewed the bridge courses and remedial courses.
9.	To Update college website.	College Website was updated accordingly.

Mr. Shrikant B.Chandorkar
IQAC Coordinator



I/c Prin. Dr.Parag V. Pimplapure
IQAC Chairperson

5



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Mr. Dilip N. Sheth
Chairman

Dr. Jagdish B. Thakur
I/C Principal

Meeting No. IQAC/18-19/03

Date: 04/01/2019

Notice


The Meeting of the Internal Quality Assurance Cell (IQAC) of the College will be held on 07th January 2019 at 11.30 a.m. in the IQAC Room. All Internal Members of IQAC are requested to be present in the meeting. Agenda of the meeting as given below:

Agenda:

1. To read and confirm the minutes of the previous meeting of IQAC.
2. Revision of IQAC.
3. Discuss on development of infrastructure.
4. Feedback from all stockholders.
5. To collect the reports on various activities conducted by the various committees, associations for the documentation.
6. To improve the use of ICT in teaching, evaluation and administrative process.
7. To discuss on need of registration of alumni association.
8. Review the NAAC peer team recommendations.
9. Prospectus for the next year.
10. Any other relevant issues with permission of the chairman.


Mr. Shrikant B. Chandorkar
Co-Ordinator
Internal Quality Assurance Cell




I/c Prin. Dr. Jagdish B. Thakur
Chairperson
Internal Quality Assurance Cell





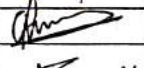
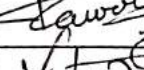
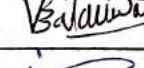


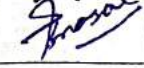

INTERNAL QUALITY ASSURANCE CELL (IQAC)
ACADEMIC YEAR: 2018-19
MINUTES OF FIRST MEETING OF IQAC

The Meeting of the Internal Quality Assurance Cell (IQAC) of the College was held on 07th January 2019 at 11.30 a.m. in the IQAC Room. The agenda was taken for discussion given as below:

Agenda:

1. To read and confirm the minutes of the previous meeting of IQAC
2. Revision of IQAC.
3. Discuss on infrastructural facilities maintenance and upgradation
4. Feedback from all stakeholders
5. To collect the reports on various activities conducted by various committees, associations for the documentation
6. To improve the use of ICT in teaching, evaluation and administrative process
7. To discuss on to register alumni association to strengthen the alumni interaction
8. Review the NAAC peer team recommendations
9. Prospectus for the next year
10. Any other relevant issues with permission of the chairman.

The following members were present for the meeting:

Sr. No.	Name of the Members	Designation /Department	Position in IQAC	Signature
1	Dr. Jagdish Bhaguram Thakur	I/c Principal	Chairperson	
2	Mr. Dilip Nathuram Sheth	Chairman, Mangaon Taluka Education Society	Management Representative	
3	Mr. Shantilal Ramchandra Metha	Joint Secretary, Mangaon Taluka Education Society		
4	Mr. Shrikant Bhikuram Chandorkar	Assistant Professor in Commerce	Coordinator	
5	Mr. Ganesh Ramdas Sanap	Librarian	Teacher's Representatives	
6	Mr. Rakesh Laxman Pawar	Head, Department of Botany		
7	Mr. Baliram Tukaram Vibhute	Head, Department of Chemistry		
8	Mr. Pravin Nanasaheb Chavan	Assistant Professor in Chemistry		
9	Dr. Parag Vasantrao Pimplapure	Head, Department of Commerce		
10	Mr. Pravinkumar Basavaraj Nagore	Head, Department of Chemistry		
11	Mr. Jayesh Purushottam Shet	Head Clerk	Administrative/ Technical Staff	

			Technical Staff	
12	Mr. Vinay Krushnadas Shah	Headmaster,	Academician	D. Shah
13	Mr. Mangesh Ramchandra Pethe	Retired, Forest Officer	Community Representative	M. Pethe
14	Mr. Vinayak Hari Mone	Petroleum Industry	Industry Representative	
15	Mrs. Sunita Ashok Ambetkar	Parent	Parent Representative	A. Ambetkar
16	Mr. Akram Rafique Shaikh	Student	Student Representative	A. Shaikh
17	Ms. Sneha Suresh Pawar	Student	Alumni Student Representative	S. Pawar
18	Mrs. Supriya Satyavan Goregaonkar	Teacher, N. M. Joshi Mahavidhyalay	Alumni Representative	S. Goregaonkar
19	Mr. Viraj Y. Metha	Hotelier	Alumni	V. Metha
20	Mr. Nilesh Kamlakar Bhoir	Teacher, Lead School	Alumni	N. Bhoir

Discussion and Resolution:

The IQAC coordinator Mr. Shrikant Chandorkar welcomed all the members for the meeting of Internal Quality Assurance Cell. With the permission of chairperson and members of IQAC, the agenda was taken for discussion.

1. To read and confirm the minutes of the previous meeting of IQAC

Discussion:

With the permission of chairperson and members, IQAC coordinator read the previous minutes of meeting and discussed the remaining issues.

2. Revision of IQAC.

Discussion:

The Chairperson of IQAC changed and took the charge of Chairperson of IQAC by Dr. J. B. Thakur.

3. Discuss on infrastructural facilities maintenance and upgradation

Discussion:

Teacher members from science faculty have expressed the need of new chemistry laboratory. The existing laboratory is not enough to accommodate all the students at the time of practical.

4. Feedback from all stakeholders

Discussion:

The chairperson recommended that the feedback will be collected from all the stakeholders by feedback committee.

5. To collect the reports on various activities conducted by various committees, associations for the documentation

Discussion:

It was decided to submit the activity reports, photos to the coordinator on or before 30th March 2019.

6. To improve the use of ICT in teaching, evaluation and administrative process

Discussion:

It was decided to purchase extra ICT tools to promote use of ICT in teaching learning process, evaluation and administrative process.

7. To discuss on to register alumni association to strengthen the alumni interaction

Discussion:

All members have expressed the need of registered alumni association.

8. Review the NAAC peer team recommendations

Discussion:


IQAC co-coordinator has read the recommendations and suggested to fulfill the recommendations in the current academic year.


9. Prospectus for the next year

Discussion:

It was decided to prepare prospectus of college

No other issue was raised. Therefore, the meeting has ended with the vote of thanks proposed by coordinator.


Mr. Shrikant B. Chandorkar
Co-Ordinator
Internal Quality Assurance Cell

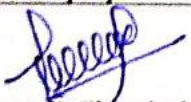

I/c Prin. Dr. Jagdish B. Thakur
Chairperson
Internal Quality Assurance Cell



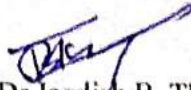
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Action Taken Reports
Year: 2018-19

(With regard to the meeting of IQAC held on 7th January 2019)

Sr. No.	Discussion	Action Taken
1.	With the permission of chairperson and members, IQAC coordinator has read the previous minutes of meeting and the discussed on the remaining issues.	Read and confirmed
2.	Changed Chairperson	Charged accepted
3.	Teacher members from science faculty have expressed the need of new chemistry laboratory. The existing laboratory is not enough to accommodate all the students at the time of practical.	Quotations were invited from various agencies to construct new chemistry lab.
4.	The chairperson recommended that the feedback will be collected from all the stakeholders by feedback committee.	Feedback was taken and analyzed by feedback committee.
5.	It is decided to submit the activity reports, photos to the coordinator on or before 31 st March 2019.	Reports of all activities were collected by IQAC Coordinator
6.	It is decided to purchase extra ICT tools to promote use of ICT in teaching learning process, evaluation and administrative process.	Purchased computer and printer
7.	All members have expressed the need of registered alumni association.	In process
8.	IQAC co-coordinator has read the recommendations and suggested to fulfill the recommendations in the current academic year.	Fulfilled the recommendation on strengthen research activities and promoted teachers to get research degrees.
9.	Prospectus of the college for year 2020-21 was prepared by consign committee	The prospectus prepared


 Mr. Shrikant B. Chandorkar
 IQAC Coordinator




 I/c Prin. Dr. Jagdish B. Thakur
 IQAC Chairperson