

### Doshi Vakil Arts College and G.C.U.B. Science & Commerce College

At-Goregaon, Tal-Mangaon, Dist-Raigad- 402103.

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Mr. Dilip N. Sheth Chairman

Mr. Shatilal R. Metha Joint Secretory, C.D.C. President Dr. Nilima R. Mirajkar I/C Principal

Date: 20/06/2021

#### Notice

The first meeting of IQAC for the Academic Year 2021-22 of the college will be held on June 26, 2021 at 11.30 am in the IQAC Room. All members of the IQAC are hereby requested to be present in the meeting. Agenda of the meeting is given below:

#### Agenda:

- 1. To read and confirm the minutes of the previous meeting of IQAC.
- 2. To form the various College committees for the academic year 2021-2022
- 3. To finalize the Academic Calendar for the A.Y. 2021-2022.
- 4. To review the admission process of FY, SY, TY (B.A., B.Com., B.Sc.).
- 5. To review the analysis of previous examination results.
- 6. To organize conferences/webinars/workshop and plan the activities of various departments/associations.
- 7. To plan activities of various departments/associations.
- 8. To plan installation, maintenance and construction of new infrastructural and ICT facilities.
- 9. To chalk out best practices for current academic year 2021-2022.
- 10. To prepare and submit AQAR for the academic year 2020-2021.
- 11. To discuss and finalize the plan of Certificate courses and Short term Courses.
- 12. To discuss the mentoring program for the academic year 2021-2022
- 13. To arrange Covid-19 Vaccination Camp, Hb Checking camp, blood donation camp
- 14. To introduce new subject "NCC Studies" for NCC students as an optional to foundation course from the A.Y.2021-2022
- 15. To complete the procedure of recruitment of regular principal.
- 16. To organize activities regarding environment conservation.

Any other relevant points for discussion with the permission of the Chairperson.

College & G.C.U

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402103

Dr. Shrikant B. Chandorkar Coordinator Internal Quality Assurance

I/c Principal Dr. Nilima R. Mirajkar Chairperson

Internal Quality Assurance Cell

I/C PRINCIPAL Mangaon Taluka Education Society's Doshi Vakil Arts College and G.C.U.B.Science and Commerce College At.Goregaon Tal.Mangaon Dist. Raigad-402103

#### **IQAC Committee**

|    | o. Name of the Members            | Designation / Department                         |  |           |
|----|-----------------------------------|--|--|-----------|
| 1  | Mr. Dilip Nathuram Sheth          | Chairman, MangaonTaluka                          | Position in IQAC   | Signature |
| 2  | Mr. Shantilal Ramchandra Metha    | Joint Secretary, MangaonTaluka Education Society | Management<br>Representative   | Sun June  |
| 3  | Dr. Nilima Rajaram Mirajkar       | I/C Principal                                    | Chairperson  | Qi        |
| 4  | Dr. Shrikant Bhikuram Chandorkar  | Assistant Professor in Commerce                  | Coordinator  | Tones     |
| 5  | Dr. Ganesh Ramdas Sanap           | Librarian  | ada ta ini ba  | diamo     |
| 6  | Mr. Rakesh Laxman Pawar           | Head, Department of<br>Botany                    | alesta de la compa   | Karaz .   |
| 7  | Dr. Jagdish Bhaguram Thakur       | Assistant Professor in Chemistry                 | to the aid in 1994   | Pur       |
| 8  | Mr. Baliram TukaramVibhute        | Head, Department of Chemistry                    | Teacher's  | Satura    |
| 9  | Dr. Pravin Nanasaheb Chavan       | Assistant Professor in Chemistry                 | Representatives  |           |
| 10 | Dr. Parag Vasantrao Pimplapure    | Head, Department of Commerce                     |  | Lyn       |
| 11 | Mr. Pravinkumar Basavaraj Nagore  | Assistant Professor in<br>Chemistry              |  | There     |
| 12 | Mr. Jayesh Purushottam Shet       | Office Superintendent                            | Administrative/ Non Technical Staff  | **        |
| 13 | Mr. Vinay Krushnadas Shah         | Teacher, N.M. Joshi<br>Vidyabhavan, Goregaon     | Academician  |           |
| 14 | Mr. Mangesh Ramchandra Pethe      | Retired, Forest Officer                          | Community<br>Representative  | dexna     |
| 15 | Mr. Vinayak Hari Mone             | Petroleum Industry                               | Industrialist  |           |
| 16 | Mr. Anant Ganpat Wadhval          | Parent   | Parent representative  |           |
| L7 | Mr. Khatib Anas Irshad Rafiqua    | Student  | Student  | Athanib   |
| 18 | Ms. Mrunal Bhalchandra Kashelikar | Student  | Representative   | Rewlited  |
| .9 | Mrs. Supriya Satyavan Goregaonkar | Ex. Students                                     | Alumni   | Beorg     |
| 20 | Mr. Viraj Y. Metha                | Ex Student                                       | Representative   | 11/200    |
| 1  | Mr. Nilesh Kamlakar Bhoir         | Ex Student                                       | Andrew Control of the | 0         |



I/C PRINCIPAL

Mangaon Taluka Education Society's

Doshi Vakil Arts College and

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# Doshi Vakil Arts College and G.C.U.B. Science & Commerce College

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S:(02140) 250348, M: srcollegegoregaon@gmail.com, D: www.dvcgoregaon.edu.in
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Mr. Dilip N. Sheth Chairman

Mr. Shatilal R. Metha Joint Secretory, C.D.C. President

Dr. Nilima R. Mirajkar

I/C Principal

#### --- Minutes of Meeting ---

#### **Discussion and Resolution**

The IQAC Coordinator Dr. Shrikant B. Chandorkar welcomed all the members for the Internal Quality Assurance Cell meeting. With the permission of Chairperson of IQAC, the following agenda was taken for discussion.

- 1. To read and confirm the minutes of the previous meeting of IQAC.
  With the permission of Chairperson, IQAC coordinator has read the previous minutes of meeting and it was confirmed.
- 2. To form the various College committees for the academic year 2021-2022 Various committees where formed in the meeting and circular will be issued later.
- 3. To finalize the Academic Calendar for the A.Y. 2021-2022.

  As per the arrangement of terms of University of Mumbai and public holidays issued by Government of Maharashtra, the academic calendar was finalized in the meeting.
- 4. To review the admission process of FY, SY, TY (B.A., B.Com., B.Sc.). The admission committee was form to promote, guide and conduct the admission as per the University of Mumbai Guidelines regarding the admissions of F.Y., S.Y., T.Y. (B.A., B.Com., B.Sc.) programme.
- 5. To review the analysis of previous examination results.

  The results of the college/University examinations conducted in the academic year 2020-2021 were analyzed by respective heads of the Departments and was reviewed in the meeting.
- 6. To organize conferences/webinars/workshop and plan the activities of various departments/associations.
  Discussions were held for organizing conferences/webinars/workshops at national

and international level in Collaboration with IQAC and various departments of the college. It was decided to organize conferences/ webinars/workshops during the period January 2022 to April 2022.

7. To plan activities of various departments/associations.

It was suggested to plan the proposed activities for the year 2021-2022 by various departments/organizations.

GOREGAON RAIGAD 402103 8. To plan installation, maintenance and construction of new infrastructural and ICT facilities.

It was suggested to establish, maintenance and planning for new construction of the infrastructure and ICT facilities required in the college were planned and implemented.

- 9. To chalk out best practices for current academic year 2021-2022. Discussion was held regarding determination of 2 Best Practices for A.Y 2021-2022 and it was suggested that its methodology should be determined.
- 10. To prepare and submit AQAR for the academic year 2020-2021. The review of activities done during the Academic year 2020-2021 has been in order to fill AQAR. It was also, decided to upload AQAR on the NAAC website before due date.
- 11. To discuss and finalize the plan of Certificate courses and Short term Courses. It was suggested to continue certificate courses and also decided to add more online certificate courses for the A.Y. 2021-2022
- 12. To discuss the mentoring program for the academic year 2021-2022 The Student Mentoring Program for the academic year 2021-2022 was discussed.
- 13. To arrange Covid-19 Vaccination Camp, Hb Checking camp, blood donation camp for students.

It was suggested to organize Covid-19 vaccination camp, HB Checking camp, blood donation camp in the college premises for the students and Teaching and Non-Teaching Staff in the college.

14. To introduce new subject "NCC Studies" for NCC students as an optional to foundation course from the A.Y.2021-2022

It was suggested to send a proposal to the University for deciding to introduce a new subject "NCC Studies" for NCC students as an alternative to foundation course from A.Y.2021-2022.

- 17. To complete the procedure of recruitment of regular principal. It was decided that the process of principal recruitment should be started.
- 15. Organize activities regarding environment conservation College NSS, NCC, DLLE, All the Departments and Associations will organize Tree Plantation Program in the college premises as well as Mallikarjun Hill.

Any other relevant points for discussion with the permission of the Chairperson.

No other point for discussion was raised. Therefore, the meeting has ended with the vote of thanks proposed by IQAC Coordinator.

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Dr. Shrikant B. Chandorkar

Internal Quality Assurance College & G.C.U.

Dr. N. R. Mirajkar

Chairperson

Internal Quality Assurance Cell

I/C PRINCIPAL

Mangaon Taluka Education Society's Doshi Vakil Arts College and G.C.U.B.Science and Commerce College

At.Goregaon Tal.Mangaon Dist. Raigad-402103

#### **IQAC Committee**

| Sr.<br>No. | Name of the Members               | Designation / Department                               | Position in IQAC                    | Signature  |
|------------|-----------------------------------|--|-------------------------------------|------------|
| 1          | Mr. Dilip Nathuram Sheth          | Chairman, MangaonTaluka<br>Education Society           |                                     | WAR.       |
| 2          | Mr. Shantilal Ramchandra Metha    | Joint Secretary,<br>MangaonTaluka Education<br>Society | Management<br>Representative        | day        |
| 3          | Dr. Nilima Rajaram Mirajkar       | I/C Principal  | Chairperson                         | Bi         |
| 4          | Dr. Shrikant Bhikuram Chandorkar  | Assistant Professor in Commerce                        | Coordinator                         | tuila      |
| 5          | Dr. Ganesh Ramdas Sanap           | Librarian  | Teacher's<br>Representatives        | Gum        |
| 6          | Mr. Rakesh Laxman Pawar           | Head, Department of Botany                             |                                     | Lawor      |
| 7          | Dr. Jagdish Bhaguram Thakur       | Assistant Professor in<br>Chemistry                    |                                     | Out        |
| 8          | Mr. Baliram TukaramVibhute        | Head, Department of Chemistry                          |                                     | Vartur     |
| 9          | Dr. Pravin Nanasaheb Chavan       | Assistant Professor in Chemistry                       |                                     |            |
| 10         | Dr. Parag Vasantrao Pimplapure    | Head, Department of Commerce                           |                                     | Lyn        |
| 11         | Mr. Pravinkumar Basavaraj Nagore  | Assistant Professor in Chemistry                       |                                     | Thorn      |
| 12         | Mr. Jayesh Purushottam Shet       | Office Superintendent                                  | Administrative/ Non Technical Staff | <b>B</b>   |
| 13         | Mr. Vinay Krushnadas Shah         | Teacher, N.M. Joshi<br>Vidyabhavan, Goregaon           | Academician                         | 0 .        |
| L4         | Mr. Mangesh Ramchandra Pethe      | Retired, Forest Officer                                | Community<br>Representative         | Weshi      |
| 5          | Mr. Vinayak Hari Mone             | Petroleum Industry                                     | Industrialist                       |            |
| 6          | Mr. Anant Ganpat Wadhval          | Parent   | Parent representative               |            |
| .7         | Mr. Khatib Anas Irshad Rafiqua    | Student  | Student                             | Athorsis   |
| 8          | Ms. Mrunal Bhalchandra Kashelikar | Student  | Representative                      | Mahelikare |
| 9          | Mrs. Supriya Satyavan Goregaonkar | Ex. Students   | Alumni                              | Story      |
| 0          | Mr. Viraj Y. Metha                |  | Representative                      | 11:00      |
| 1          | Mr. Nilesh Kamlakar Bhoir         | Ex Student   |                                     | 1.6        |



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Mangaon Taluka Education Society's

Doshi Vakil Arts College and

G.C.U.B.Science and Commerce College

At.Goregaon Tal.Mangaon Dist. Raigad-402103

# Action Taken Report of IQAC meeting

| Agenda and Discussion   |   |
|---|---|
| 1.10 read and confirm the minutes of  | Action Taken  |
| With the permission of Chairperson, IQAC coordinator has read the previous minutes of meeting and it was confirmed  | moeting have been confirmed   |
| 2. To form the various College committees for the academic year 2021-2022   | 40 approvide  |
| Various committees where formed in the meeting and circular will be issued later  | 40 committees were formed for conducting various activates in the academic year 2021-2022.  |
| 3.To finalize the Academic Calendar for the A.Y.  | And in the  |
| As per the arrangement of terms of University of Mumbai and public holidays issued by Government of Maharashtra, the academic calendar was finalized in the meeting.  | Academic Calendar was prepared and implemented the same in the Academic year 2021-2022.   |
| 4. To review the admission process of FY, SY, TY  | Admin D   |
| The admission committee was form to promote, guide and conduct the admission as per the University of Mumbai Guidelines regarding the admissions of F.Y., S.Y., T.Y. (B.A., B.Com., B.Sc.) programms.   | Admission Process were completed as pethe University of Mumbai scheduled and guidelines.  |
| 5.To review the analysis of previous examination results.   | The results of the college examination  |
| The results of the college/University examinations conducted in the academic year 2020-2021 were analyzed by respective heads of the Departments and was reviewed in the meeting.   | were analyzed.  |
| T WELL THE WELL THE CONTROL OF WATERING   | Department of Commerce has conducted Two National Level Webinar for teacher   |
| Discussions were held for organizing conferences/webinars/workshops at national and international level in Collaboration with IQAC and various departments of the college. It was decided to organize conferences/ webinars/workshops during the period January 2022 to April 2022. | and I Webinar for students.  Research Committee has organized International level workshop and National level workshop.   |
| 7.To plan activities of various departments/ associations. t was suggested to plan the proposed activities for the rear 2021-2022 by various departments/ arganizations.  | Department and Committees conducted various activities and submitted their reports.   |
| nd ICT facilities required in the college were  | The College has burn all its fund to repai<br>the infrastructure and other damages due to<br>Nisarg Cyclone. Also, because of Covid<br>19, the fund collection was low. Hence, al<br>proposal of installation, maintenance and<br>construction of new infrastructural and ICT<br>facilities has been postponed. |

#### 9. To chalk out best practices for current academic year 2021-2022.

Discussion was held regarding determination of 2 Best Practices for A.Y 2021-2022 and it was suggested that its methodology should be determined.

#### 10 To prepare and submit AQAR for the academic year 2020-2021.

The review of activities done during the Academic year 2020-2021 has been in order to fill AQAR. It was also, decided to upload AQAR on the NAAC website before due date.

#### 11. To discuss and finalize the plan of Certificate courses and Short term Courses.

It was suggested to continue certificate courses and also decided to add more online certificate courses for the A.Y. 2021-2022

#### 12. To discuss the mentoring program for the academic year 2021-2022

The Student Mentoring Program for the academic year 2021-2022 was discussed.

#### 13.To arrange Covid-19 Vaccination Camp, Hb Checking camp, blood donation camp for students.

It was suggested to organize Covid-19 vaccination camp, HB Checking camp, blood donation camp in the college premises for the students and Teaching and Non-Teaching Staff in the college.

#### 14.To introduce new subject "NCC Studies" for NCC students as an optional to foundation course from the A.Y.2021-2022

It was suggested to send a proposal to the University for deciding to introduce a new subject "NCC Studies" for NCC students as an alternative to foundation course from A.Y.2021-2022.

#### 15.Organize activities regarding environment conservation

College NSS, NCC, DLLE, All the Departments and Associations will organize Tree Plantation Program in the college premises as well as Mallikarjun Hill.

#### 16.To complete the procedure of recruitment of regular principal.

It was decided that the process of principal recruitment should be started.

Any other relevant points for discussion with the permission of the Chairperson.

Two best practices

1 Inculcate Research culture: our initiative

2. Book bank scheme were conducted.

Reviewed of all the activities of the Academic year 2020-2021. Collected all information/reports for AQAR. It was decided to upload AQAR to NAAC website before 20th May 2022

Department of Commerce was conducted 30 hours certificate course in e-Commerce and one short term Course of 10 days in Basic Computer Application.

It was decided to appoint teachers as mentors in proportion to the number of teachers and enrolled students in the college.

In the A.Y 2021-2022 College were organized Three Covid-19 Vaccination Camps, One Blood Donation Camp was organized while One Blood Group Checking, Hb Checking and One Rubella Vaccination were conducted.

Proposal to introduce new subject "NCC studies" was submitted to the University of Mumbai. University has permitted to start a new subject "NCC Studies" for NCC students as an alternative to foundation course from A.Y.2021-2022.

NSS, NCC, DLLE departments and Nature club was jointly organized Tree Plantation Mallikarjun program on the Goregaon-Raigad

Recruitment of regular principal under process.

No other issue was raised.

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Dr. Shrikant B. Chandorkar

Internal Quality Assurance Cells College & G.C.U.

Dr. N. R. Mirajkar Chairperson

Internal Quality Assurance Cell

I/C PRINCIPAL Mangaon Taluka Education Society's Doshi Vakil Arts College and

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Mr. Dilip N. Sheth Chairman

Mr. Shatilal R. Metha Joint Secretory, C.D.C. President

Dr. Janardan S. Hotkar

Principal

Date: 22/04/2022

#### Notice

The Second meeting of IQAC for the academic year 2021-22 will be held on 29th April 2022 at 11.00 am in the IQAC Room. All members of the IQAC are hereby requested to be present in the meeting. The agenda of the meeting is given below.

#### Agenda:

- 1. To read and confirm the minutes of the first meeting of IQAC of the academic year 2021-2022.
- 2. To review and submit AQAR for the academic year 2020-2021 before 15th May
- 3. To plan for preparing AQAR for the Academic year 2021-2022 and will be submit before due date.
- 4. To discuss the installation, maintenance and construction of infrastructural and ICT facilities in A.Y. 2022-2023
- 5. To review the Exam results.
- 6. To plan the admission process for the academic year 2022-2023
- 7. To arrange an Induction Program and Bridge course for the first-year students.
- 8. To prepare a tentative academic calendar for A.Y. 2022-2023.
- 9. To review the teacher's diary formats.
- 10. To prepare proposal to get approval for the post graduate courses i.e. M.Com. (Advance accountancy) and M.Sc. (organic Chemistry) program.
- 11. To prepare proposal to get approval for research enetres i.e. Ph.D. Research Centre for the Subject of Accountancy and Chemistry in our college.
- 12. To prepare proposal to get recognition for Ph.D. Guideship to our college teachers.
- 13. To review the feedback analysis report.

Any other relevant points for discussion with the permission of the Chairperson.

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Dr. Parag V. Pimplapure

Coordinator

Internal Quality Assurance Cell

Principal Dr. Janardan S. Hotkar

Chairperson

Internal Quality Assurance Cell

PRINCIPAL

Mangaon Taluka Education Society's Doshi Vakil Arts College and G.C.U.B. Science & Commerce College Goregaon-Raigad (402 103)

# IQAC Committee (A.Y. 2021-2022, w.e.f. 27/04/2022)

| Sr.<br>No. | Name of the Members               | Designation / Department                         | Position in IQAC                   | Signature           |
|------------|-----------------------------------|--|------------------------------------|---------------------|
| 1          | Mr. Dilip Nathuram Sheth          | Chairman, Mangaon<br>Taluka Education Society    | 4.72.4                             | Sws.                |
| 2          | Mr. Shantilal Ramchandra Metha    | Joint Secretary, MangaonTaluka Education Society | Management<br>Representative       | ghy)                |
| 3          | Dr. Janardan S. Hotkar            | Principal  | Chairperson                        | go                  |
| 4          | Dr. Parag Vasantrao Pimplapure    | Head, Department of Commerce                     | Coordinator                        | Lyn                 |
| 5          | Dr. Ganesh Ramdas Sanap           | Librarian  |                                    | din                 |
| 6          | Mr. Rakesh Laxman Pawar           | Head, Department of<br>Botany                    |                                    | awe                 |
| 7          | Dr. Jagdish Bhaguram Thakur       | Assistant Professor in<br>Chemistry              | 1 - As 1 11                        | The                 |
| 8          | Mr. Baliram Tukaram Vibhute       | Head, Department of<br>Chemistry                 |                                    | Vsatur              |
| 9          | Dr. Pravin Nanasaheb Chavan       | Assistant Professor in Chemistry                 | Teacher's<br>Representatives       | · ·                 |
| 10         | Dr. Shrikant Bhikuram Chandorkar  | Assistant Professor in Commerce                  |                                    | ( Decem             |
| 11         | Mr. Pravinkumar Basavaraj Nagore  | Assistant Professor in<br>Chemistry              |                                    | Three.              |
| 12         | Mr. Shoeb Rashid Sayyad           | Assistant Professor in Mathematics               |                                    | 2.                  |
| 13.        | Dr. Bharat Shantaram Kharade      | Assistant Professor in<br>History                |                                    | Kon                 |
| 14         | Mr. Jayesh Purushottam Shet       | Office Superintendent                            | Administrative/<br>Technical Staff | \$                  |
| 15         | Mr. Vinay Krushnadas Shah         | Teacher, N.M. Joshi<br>Vidyabhavan, Goregaon     | Academician                        |                     |
| 16         | Mr. Mangesh Ramchandra Pethe      | Retired, Forest Officer                          | Community Representative           | Charles Contraction |
| 17         | Mr. Vinayak Hari Mone             | Petroleum Industry                               | Industrialist                      |                     |
| 18         | Mr. Anant Ganpat Wadhval          | Parent   | Parent representative              | Laft.               |
| 19         | Mr. Khatib Anas Irshad Rafiqua    | Student  | Student                            | Athati              |
| 20         | Ms. Mrunal Bhalchandra Kashelikar | Student  | Representative                     | progretit           |
| 21         | Mrs. Supriya Satyavan Goregaonkar | Ex. Students                                     | Alumni<br>Representative           | Georg               |
| 22         | Mr. Viraj Y. Metha                | Ex Student                                       |                                    | 11,00               |
| 23         | Mr. Nilesh Kamlakar Bhoir         | Ex Student                                       |                                    |                     |



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Goregaon-Raigad (402 103)



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Mr. Dilip N. Sheth Chairman

Mr. Shatilal R. Metha Joint Secretory, C.D.C. President

Dr. Janardan S. Hotkar

Principal

#### **Minutes of Meeting** Discussion & Resolution

- 1. To read and confirm the minutes of the previous meeting of IQAC. With the permission of chairperson, Dr. Shrikant B. Chandorkar welcomed the new IQAC Chairperson Dr. Janardan Hotkar and New IQAC Coordinator Dr. Parag V. Pimplapure. Dr. Parag Pimplapure read the minutes of first meeting and has been confirmed unanimously.
- To review and submit AQAR for the academic year 2020-2021 before 15th May 2022 Updates of prepared documents regarding AQAR for the academic year 2020-2021 was given and it was suggested that AQAR should be filled online before 15th May 2022.
- 3. To plan for preparing AQAR for the Academic year 2021-2022 and will be submit before due date. It was decided to fill AQAR for academic year 2021-2022 and submit it before the due date.
- To discuss on the installation, maintenance, and construction of infrastructural and ICT facilities in A.Y. 2022-2023 Due to financial constraint infrastructure augmentation plan has been kept on hold.
- 5. To review the Exam result The examination conducted in the academic year 2021-2022 and the analysis of the results were discussed.
- 6. To plan the admission process of FY, SY, TY (B.A., B.Com., B.Sc.) for the academic year 2022-2023 The admission process for FY, SY, TY (B.A., B.Com., B.Sc.) for the academic year 2022-2023 was discussed.
- 7. To arrange an Induction program and bridge course for the first-year classes. Planning of induction program and bridge courses in the A.Y. 2022-2023 for first year classes was discussed.



- 8. To prepare a tentative academic calendar for A.Y. 2022-2023.

  A discussion was held regarding preparation of provisional academic calendar for A.Y 2022-2023.
- 9. To review the teacher's diary formats. Teachers' diaries were reviewed.
- 10. To Prepare proposal to grant permission for Ph.D. Guideship to our college teachers.

It was decided that, individual teacher will prepare proposal of Ph.D. research Guideship and will submit to University of Mumbai for further action.

11. To Prepare proposal of M.Com. (Advance accountancy) and M.Sc. (Organic Chemistry) program.

It was decided that, to prepare proposal start new program in M.Com.(Advance Accountancy) and M.Sc. (Organic Chemistry) and will be submitted to University of Mumbai for permission.

12. To prepare proposal to grant the permission for Ph.D. Research Centre for the Subject Accountancy and Chemistry in our college.

It was decided A proposal for Ph.D. research centre in Chemistry and Accountancy should be prepared and will be submitted in the University of Mumbai in the next academic year.

Any other relevant points for discussion with the permission of the Chairperson.

No other point for discussion raised in the meeting. Therefore the meeting has ended with the vote of thanks proposed by IQAC Coordinator.

College & G.C.U.

GOREGAON

RAIGAD 402103

Dr. Parag V. Pimplapure

Coordinator

Internal Quality Assurance Cell

Principal Dr. Janardan S. Hotkar

Chairperson

Internal Quality Assurance Cell

PRINCIPAL

Mangaon Taluka Education Society's
Doshi Vakil Arts College and
G.C.U.B. Science & Commerce College
Goregaon-Raigad (402 103)

#### IQAC Committee (A.Y. 2021-2022, w.e.f. 27/04/2022)

| Sr.<br>No. | Name of the Members               | Designation / Department                               | Position in IQAC                   | Signature  |
|------------|-----------------------------------|--|------------------------------------|------------|
| 1          | Mr. Dilip Nathuram Sheth          | Chairman, Mangaon<br>Taluka Education Society          | Management<br>Representative       |            |
| 2          | Mr. Shantilal Ramchandra Metha    | Joint Secretary,<br>MangaonTaluka Education<br>Society |                                    | Pos        |
| 3          | Dr. Janardan S. Hotkar            | Principal  | Chairperson                        | y          |
| 4          | Dr. Parag Vasantrao Pimplapure    | Head, Department of<br>Commerce                        | Coordinator                        | Lym        |
| 5          | Dr. Ganesh Ramdas Sanap           | Librarian  |                                    | dim        |
| 6          | Mr. Rakesh Laxman Pawar           | Head, Department of<br>Botany                          |                                    | - I        |
| 7          | Dr. Jagdish Bhaguram Thakur       | Assistant Professor in<br>Chemistry                    |                                    | Turk       |
| 8          | Mr. Baliram Tukaram Vibhute       | Head, Department of<br>Chemistry                       |                                    | 1/2 ataros |
| 9          | Dr. Pravin Nanasaheb Chavan       | Assistant Professor in<br>Chemistry                    | Teacher's<br>Representatives       |            |
| 10         | Dr. Shrikant Bhikuram Chandorkar  | Assistant Professor in Commerce                        | Representatives                    | tide       |
| 11         | Mr. Pravinkumar Basavaraj Nagore  | Assistant Professor in Chemistry                       |                                    | Thoro      |
| 12         | Mr. Shoeb Rashid Sayyad           | Assistant Professor in Mathematics                     |                                    | 31         |
| 13.        | Dr. Bharat Shantaram Kharade      | Assistant Professor in<br>History                      |                                    | Hall       |
| 14         | Mr. Jayesh Purushottam Shet       | Office Superintendent                                  | Administrative/<br>Technical Staff | B          |
| 15         | Mr. Vinay Krushnadas Shah         | Teacher, N.M. Joshi<br>Vidyabhavan, Goregaon           | Academician                        | 1222       |
| 16         | Mr. Mangesh Ramchandra Pethe      | Retired, Forest Officer                                | Community<br>Representative        | (V) SACO   |
| 17         | Mr. Vinayak Hari Mone             | Petroleum Industry                                     | Industrialist                      | n. 75-     |
| 18         | Mr. Anant Ganpat Wadhval          | Parent   | Parent representative              | Middle     |
| 19         | Mr. Khatib Anas Irshad Rafiqua    | Student  | Student<br>Representative          | ALMANI     |
| 20         | Ms. Mrunal Bhalchandra Kashelikar | Student  |                                    | Bahelil    |
| 21         | Mrs. Supriya Satyavan Goregaonkar | Ex. Students   | Alumni<br>Representative           | apr        |
| 22         | Mr. Viraj Y. Metha                | Ex Student   |                                    | 11:00      |
| 23         | Mr. Nilesh Kamlakar Bhoir         | Ex Student   |                                    | The second |



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Doshi Vakil Arts College and
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Goregaon-Raigad (402 103)

### **Action Taken Report**

## To read and confirm the minutes of the previous meeting of IQAC.

With the permission of chairperson, Dr. Shrikant B. Chandorkar welcomed the new IQAC Chairperson Dr. Janardan Hotkar and New IQAC Coordinator Dr. Parag V. Pimplapure. Dr. Parag Pimplapure read the minutes of first meeting.

Read the minutes of first meeting and has been confirmed unanimously.

## To review and submit AQAR for the academic year 2020-2021 before 15<sup>th</sup> May 2022

Updates of prepared documents regarding AQAR for the academic year 2020-2021 was given and it was suggested that AQAR should be filled online before 15th May 2022. Reviewed of all the activities of the Academic year 2020-2021. Collected all information/reports for AQAR. It was decided to upload AQAR to NAAC website before 20th May 2022.

To plan for preparing AQAR for the Academic year 2021-2022 and will be submit before due date. It was decided to fill AQAR for academic year 2021-2022 and submit it before the due date.

It was decided to Collect all documents from Department/ Association/Administrative office for filling AQAR for academic year 2021-2022 and submit it before the due date.

# To discuss on the installation, maintenance, and construction of infrastructural and ICT facilities in A.Y. 2022-2023

It was discussed regarding the Establishment, maintenance and construction of new infrastructure and ICT facilities in the Academic year 2022-2023.

Due to financial constraint infrastructure augmentation plan has been kept on hold.

#### To review the Exam result

The examination conducted in the academic year 2021-2022 and the analysis of the results were discussed.

Analysed the ratio of the number of students appearing in all examinations conducted in the college in 2021-2022 and the total number of students in the college. The exam results were announced on time and the results were analyzed.

To plan the admission process of FY, SY, TY (B.A., B.Com., B.Sc.) for the academic year 2022-2023 The admission process for FY, SY, TY (B.A., B.Com., B.Sc.) for the academic year 2022-2023 was discussed.

For A.Y.2022-2023, an admission committee was formed to consider how the admission process should be in the college in 2022-2023 and it was determined that this committee will plan for the smooth conduct of the admission process.

To arrange an Induction program and bridge course for the first-year classes.

Planning of induction program and bridge courses in the A.Y. 2022-2023 for first year classes was discussed. For the academic year 2022-2023, it is decided to organize the Induction Program and Bridge Course in the first week of August for the first year students. The Remedial Course session is scheduled to be conducted after the examination.



### To prepare a tentative academic calendar for A.Y. 2022-2023.

A discussion was held regarding preparation of provisional academic calendar for A.Y 2022-2023.

To review the teacher's diary formats. : Teachers' diaries were reviewed.

Provisional Academic Calendar for A.Y 2022-2023 has been prepared and it will be given to teachers as well as students 5 days before the commencement of the academic session.

The diary of the teachers was inspected and the changes suggested in it will be made and the diary will be given to the teachers at the beginning of the academic year.

To Prepare proposal to grant permission for Ph.D. Guideship to our college teachers.

It was decided that, individual teacher will prepare proposal of Ph.D. research Guideship and will submit to University of Mumbai for further action.

It was decided to prepare a proposal to grant permission for M.Com.(Advance Accountancy) & M.Sc.(Inorganic Chemistry) our college. In that regard, proposals will be prepared and submitted to the University of Mumbai before the due date.

To Prepare proposal of M.Com. (Advance accountancy) and M.Sc. (Organic Chemistry) program.

It was decided that, to prepare proposal start new program in M.Com.(Advance Accountancy) and M.Sc. (Organic Chemistry) and will be submitted to University of Mumbai for permission.

It was decided to prepare a proposal to grant permission for Ph.D. Guideship to Seven teachers of our college. In that regard, 7 proposals will be prepared and submitted to the University of Mumbai before the due date.

To prepare proposal to grant the permission for Ph.D. Research Centre for the Subject Accountancy and Chemistry in our college.

It was decided A proposal for Ph.D. research centre in Chemistry and Accountancy should be prepared and will be submitted in the University of Mumbai in the next academic year. It was decided to prepare a proposal to start a Research Center in the Program Chemistry and Accountancy in the college. In that regard, a proposal will be prepared and submitted to the University of Mumbai before the due date.

To review the feedback analysis report.

A discussion was held regarding feedback.

Any other relevant points for discussion with the permission of the Chairperson.

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Feedback taken and feedback report analyzed.

No other point for discussion raised in the meeting. Therefore the meeting has ended with the vote of thanks proposed by IQAC Coordinator.

Dr. Parag V. Pimplapure

Coordinator

Internal Quality Assurance Cell

Principal Dr. Janardan S. Hotkar

Chairperson

Internal Quality Assurance Cell

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