

The minutes of library committee meeting:

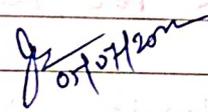
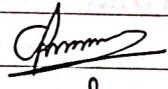
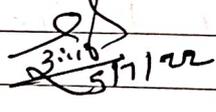
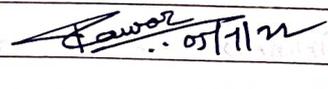
Academic year - 2022-23 (1st Term)

Date: 5/7/2022

The meeting of library committee was held on 5/7/2022 at 01:pm in the board room to discuss following agenda:

- 1) Purchase Reference & Textbooks ..
- 2) Purchase book bank set under University Book bank
- 3) Staff recommendation for reference books
- 4) Racks for keeping back volumes
- 5) Cleaniness of library, barcoding, stock verification, weedout etc.
- 6) any other issues with the permission of Chairperson

Following members were present to discuss above agenda:

- 1) Prin. Dr. J. S. Hotkar (Chairperson) 
- 2) Dr. G. R. Sanap (Secretary) 
- 3) Shree. I. R. Dhole (member) 
- 4) Shree. R. L. Pawar (member) 

Discussion on Agenda in detail:

1. Purchase reference and textbooks:

Librarian Dr. G. R. Sanap presented the need of Reference & textbooks for the user, in the last year list of reference books was prepared and have a quotation for the said book. But no discussion of

Decision was taken in the meeting.

The list of textbooks for the academic year has been approved by the member and chairperson. Chairperson directed to librarian to get quotation from the supplier.

2. Purchase Book Bank Set under the scheme of Book Bank (University of Mumbai Book Bank Scheme for the backward classes student):

In the detailed discussion it has decided that the Book Bank sets will be purchased for F.Y. B.Sc. class.

3. Staff recommendation for reference books:

The chairperson suggested that share book recommendation form to the teachers & collect the recommendation for further decision.

4. Rack for keeping back volumes:

Librarian expressed the need for racks to keep back volumes of periodicals. There was no final decision taken about the rack.

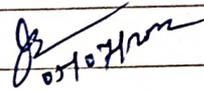
5. Cleanliness, stock verification, barcoding & weed out list:

Librarian share the need of cleanliness of racks, stock verification, barcoding and prepare the list of weed out books. Librarian requested to chairperson to give 2 extra persons to complete these tasks. Principal assured to provide manpower to complete these tasks.

These five agenda was discussed in the meeting. No other issues were discussed regarding library. Librarian offered vote of thanks and the meeting was finished with the prior permission of Chairperson.



Dr. G. R. Sanal
Librarian



PRINCIPAL

Mangaon Taluka Education Society's
Doshi Vakil Arts College and
G.C.U.E. Science & Commerce College
Goregaon-Raigad (402 103)



Library Advisory Committee

Meeting

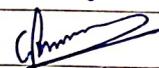
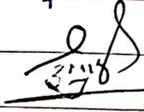
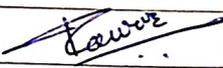
Academic year - 2022-23 (II Term)

Date: 29/11/2022

The meeting of library committee was held on 29th November 2022 at 01:00pm in the principal's cabin to discuss following agenda:

1. Purchase of reference books & textbooks for library ✓
2. Renewal of periodicals for the year 2023
3. Staff recommendation for books
4. library requirements.
5. Rethinking about seating arrangement in the library
6. To discuss about new changes in the library
7. Any other issues with the permission of Chairperson

To discuss above agenda, following library committee members were present:

<u>members</u>	<u>Sign</u>
Principal Dr. J.S. Hotkar (Chairperson)	
Dr. G. R. Sandap (Secretary)	
Shri. I. R. Dhore (member)	
Shri. R. L. Pawar (member)	

Discussion on the agenda in detail:

- 1) Purchase of reference books & textbooks for library:
librarian have presented the list of recommended books by the staff members.

The Chairperson has read the list and discussed with the members about the necessity of these books. It has been short listed and asked to librarian for its quotation. Librarian expressed the need of some textbooks for the II, IV & VI semester. The Chairperson and the Committee members agreed and asked to the librarian to make final list of textbooks.

2. Renewal of Periodicals:

Librarian have presented the list of periodicals which are needed to renew on or before last week of December 2022. One new subscription was added in the list which was recommended by Asst. Prof. N. R. Mizajkar. The price of the EPW Journal for one year was mentioned Rs. 6350. The Chairperson and the member have suggested that try to buy it online if the price is low or less than the printed. Chairperson asked to librarian for search rate for digital copy of the journal.

3. Staff recommendation for Book:

The discussion has done in the point-1

4. Library requirement:

Librarian has presented the library requirement. The requirements are 5 Tablet PC for eBook/Audiobook, 4 SSD for PC, 1 External hard disk for data backup & storage, Compact shelving rack system, library statistical board, auto numbering machine for accessioning work, multifunctional printer, wireless barcode reader, etc.

All members have discussed about it's necessity. the decision has made by the chairperson and the members that compact shelving system is costly but if we save some amount of money of library, in the next academic year we can plan to buy it. All members have agreed. Chairperson have agreed to provide a multifunctional printer, 4 SSD, library statistical board, 5 headphones, and autonumbering machine, etc for development of library & library infrastructure.

5. Rethinking about seating arrangement in the library:

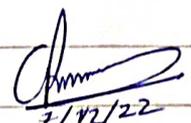
Librarian have presented some of the written suggestions which was received by library from the students. They feel separate arrangement for boys & girls in the library. All the members have discussed the problems/demerits of mixed seating arrangement. Therefore, all members have agreed to make separate arrangement for boys & girls. The suggestion approved by the chairperson and asked to the librarian to make such arrangements in the library.

6. New changes in the library (Digital entry & exit of visitors):

librarian have introduced the new mode of library visitor entry. All members have welcomed of new system of digital in & out entries of library visitors. this system can generate visitors reports anytime. It has decided to keep this digital in/out system instead of printed register.

Other new changes have been discussed that no any other activities will be carried out other than reading in the library such as craft paper/chart paper work, subject related discussion, journal completion, copy of assignments, etc. It is because of disturbance to the other readers of the library and the matter of cleanliness.

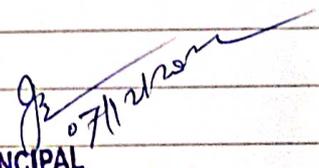
The meeting was ended with the vote of thanks by the librarian.



7/12/22
D.E. G. R. Sanap

Secretary,

Library Committee.



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