

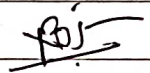
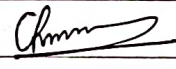
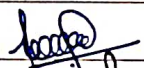


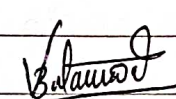
# Minutes of Meeting

Date: 04/01/2021

The meeting of library committee held on 4/01/2021 in the library to discuss following topics:

- ① Review present library services & facilities
- ② Periodical Renewal
- ③ Purchase order for staff recommended books
- ④ Procurement of new rack for back volumes
- ⑤ Need to subscribe e-database

To discuss above points, following members were present for the meeting

- |                                       |             |   |
|---------------------------------------|-------------|---|
| 1) Dr. N. R. Mizajkar (I/c Principal) | Chairperson |  |
| 2) Dr. G. R. Sanap                    | Secretary   |  |
| 3) Dr. S. B. Chandorkar               | Member      |  |
| 4) Asst. Prof. I. R. Dhole            | member      |  |
| 5) Dr. S. R. Sayyed                   | member      |  |
| 6) Asst. Prof. B. T. Vibhute          | member      |  |

With the presence of above library committee member, following discussion was done.

1) Reviewed present library services & facilities:

with the welcome of library committee members Dr. G. R. Sanap, librarian presented the present library

Services & facilities. The library provided circulation services to the user with following covid-19 guidelines. Library have used virtual platform to provide digital library services to the user, such as library website, e-mail delivery, whatsapp etc. used to share e-content. To provide more access to e-content librarian has raised the issue to subscribe e-database for our library.

### 2) Periodical renewal:

Librarian Dr. Sanap have presented the list of periodical with its subscription cost. While discussion with all members & Chairperson it has decided to discontinue or stop the subscription to RBI Bulletin and Indian Journal of finance. Because, RBI Bulletin available on the RBI website freely & Indian Journal of finance was used freely since previous 3 years. Library member Asst. Prof. I. R. Dhole sir suggested to subscribe "संगीत" marathi magazine for library. Asst. Prof. Dr. S. R. Sayyed has suggested to subscribe "Everyday science". I/C Principal Dr. N. R. Mirajkar has suggested to subscribe 'अर्थशास्त्र' & 'Economics & Political weekly' journals. The Chairperson suggested to librarian to do as per the above suggestion.

### 3) Purchase order for recommended books:

Dr. Sanap G. R. expressed the need to purchase recommended books by faculty members as soon as possible. Chairperson Dr. N. R. Mirajkar have expressed their opinion that there should be specific budget for each department, according to that allocation of budget we have to purchase the books of each and every department. This discussion have discussed with all members and it has decided that from the next academic year the budget should prepare as said by Chairperson. But this academic year we have to order recommended books. All have agreed to this.



4) Purchase new Rack for Back Volumes:

Librarian have expressed the need to have readymade rack to keep all the back volumes of periodical. All members have suggested to librarian that make available the quotations for rack.

5) Need to subscribe e-database for library user:

Librarian have expressed the need of e-database for the faculty members & students. The members, Dr. N. R. Mirajkar & Dr. S. R. Sayyed have expressed their opinion that, now it is not affordable to the institution to pay more than 30,000 to subscribe N-LIST Database, we will wait to complete 2(F), 12(B) process then it can be subscribed.

6) The Place of Periodical Rack:

Dr. N. R. Mirajkar suggested that keep the periodical rack near to study table which will be closer to the user, so they can handle. Librarian has ~~opinioned~~ replied that it will be the place management issue, it will be moved to suitable place.

With above discussion, the meeting is over with vote of thanks.

The above minutes of meeting read by members and signed as a present for meeting.

**LIBRARIAN**  
Mangaon Taluka Education Society's  
Doshi Vakil Arts College and  
G.C.U.B. Science & Commerce College  
Goregaon-Raigad (402 103)



**U.C. PRINCIPAL**  
Mangaon Taluka Education Society's  
Doshi Vakil Arts College and  
G.C.U.B. Science & Commerce College  
Goregaon-Raigad (402 103)

# Minutes of Meeting

Date: 19/1/2021

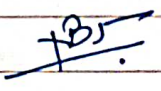
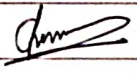
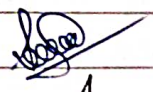
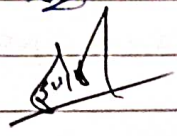

The meeting of the library committee was held on 19/1/2021 at 01:00 pm in the library. The agenda of meeting is as follow:

## Agenda:

1. Rethinking about Economics & Political Weekly Journal which suggested in the last meeting.
2. Discuss & finalize the suggestions about periodical subscription.
3. Discuss about library automation status

To discuss above points, following library committee members were present.

## Members:

- |                              |             |   |
|------------------------------|-------------|---|
| 1. Dr. N. R. Mizajkar        | Chairperson |  |
| 2. Dr. G. R. Sanap           | Secretary   |  |
| 3. Dr. S. B. Chandorkar      | Member      |  |
| 4. Prof. I. R. Dhole         | Member      |  |
| 5. Dr. S. R. Sayyed          | Member      |  |
| 6. Asst. Prof. B. T. Vibhute | Member      |   |

In the presence of above members the detailed discussion was done and the decisions were made taken.



1. Rethink about EPW :

Due to its high cost of annual subscription it has decided to discuss again in the library committee meeting. In the discussion Dr. S.R. Sayyed has stated that instead of subscribing high cost journal, render this cost to another subjects where no any periodical subscribed for the subjects. Dr. Sanap G.R. have expressed their opinion that instead of paying 5500 for annual subscription for institution, it can be pay 1800 from by the name of any students. The chairperson of the committee Dr. N.R. Mirajkar suggested that cancel EPW and render this amount to subscribe other subjects journals where no any periodicals subscribed for their subject area. So Decision was taken that take periodical recommendations from the Dept. of History, Geography, Commerce, physics, mathematics, etc. and subscribe these periodicals upto 25000/-

2. Discuss on the Suggestions about journals :

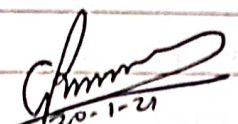
Dr. Sanap G.R. told that Asst. Prof. S.S. Kadam has suggested 2 journals of english to subscribe in the library. All have discussed and agreed to subscribe any one periodical from these two.


3. Discuss about library Automation :

librarian Dr. Sanap G.R. shared the library automation and expressed the need of time to complete automation. Due to examination & NAAC work it was difficult to work on library automation in the duty hours.

So, he requested to chairperson, Principal Dr. N. R. Mirajkar to give a full time staff for specialy data entry work to complete automation. Madam has suggested that library attendant Mr. Rawool P. D. will work on data entry during duty hours.

The meeting was over after with the above dicisions. The above minuts of meeting red by all the members of library committee and signed.

  
20-1-21

  
HC PRINCIPAL  
Mangaon Taluka Education Society's  
Doshi Vakil Arts College and  
G.C.U.B. Science & Commerce College  
Goregaon-Raigad (402 103)



Mangron Taluka Education Society's  
Doshi Vakil Art College and G.C.V.B. Science & Commerce  
College, Goregaon - Raigad.

## Library & Resource Center

### Minutes of Meeting

The meeting of library committee was held on 11/2/2021  
in the library

#### Agenda:

1. Finalize periodicals to subscribe
2. Discuss about library Automation software
3. Discuss about library visitors entry management software
4. Discuss & finalize books recommendation
5. Any other agenda with the permission of Chairperson

Dr. G. R. Sanap, librarian welcomed the members to the meeting. Discussed all the agenda and the following decisions were made:

#### 1. Finalize periodical to subscribe:

With the approval of chairperson, it has been finalized that to subscribe 'English Studies' journal, Maharashtra, Bhugolshashtra Sanshodhan Patrika from the year Jan 2021.

#### 2. Library Automation Software:

Librarian Sanap G. R. shared the problem about SOUL software, such as problem with IP address, need training to handle the software properly. The Koha is user friendly and have good knowledge to handle it. Sanap G. R. asked chairperson to use Koha instead of Soul ~~it~~ until get training of SOUL.

3. Library Visitors Entry management Software:


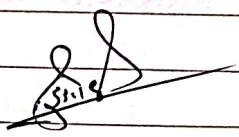

All members have welcomed of this practice/proposed idea but due to lack of fund and the unavailability of computers, the proposed plan need to post pone to next academic year. 'said by chairperson'.

4. Finalize Books recommendation:

The list of books presented in the meeting by Sanap G.R.. It has been finalized that The I/C Principal will take permission of Chairman and then the order will be placed.

5. No other issues have been discussed.

The above discussion was done with the presence of following library committee members.

- 1. DE. N. R. Mizajkar      Chairperson
- 2. Dr. G. R. Sanap      Secretary 
- 3. Dr. S. B. Chandorkar      member
- 4. A. Prof. I. R. Phole      member 
- 5. Dr. S. R. Sayyed      member 
- 6. ASST. Prof. B. T. Vibhute      Member

Dr. N. R. Mizajkar